

21 Barton Road  
 Hornchurch, Essex, RM12 4AA  
 info@childcarepwc.co.uk  
 www.childcare-pwc.co.uk

Designated Safeguarding

Mrs Beverley Nicholls – Director / Lead DSL

Mr Andrew Nicholls – Director / Deputy DSL

Teresa - Senior Manager/SENDco (DSL)

Sarah- Manager (DSL)  
 Belinda—Deputy Manager (DSL)  
 Melissa—DSL

PARKING!

Important parking **NOTICE!**  
 London Borough of Havering are enforcing a

**School street scheme**

within our area. The restrictions will be enforceable between-

**7.45-9.15am and 2.30-3.30pm.**

**(Starting Monday 30<sup>th</sup> October 2023)**

This will effect all parents around our setting and nearby roads from parking within this zone for our business.

Fines could be enforced if parked illegally or within unauthorised zones.

Please be courteous to those who live nearby when dropping/collecting when parking and keep all our children safe.

<https://www.havering.gov.uk/downloads/download/871/street-scheme-restriction-maps>



Childcare savings:  
 get both 30 hours and  
 Tax-Free Childcare.  
[childcarechoices.gov.uk](http://childcarechoices.gov.uk)



Ladybird, Butterfly &  
 Grasshopper Settings  
 Day-Care

Spring Term 1 of 2 Newsletter  
 Day-care Newsletter



January to February 2024

On behalf of all the staff at Parklanes Wykeham Childcare Ltd. We hope you have a lovely Christmas and we would like to wish you all a very Happy New Year!!

A big "Thank you" to all, parents & carers for your continued support and we look forward to continue working in partnership with you and your children throughout their sessions with us.

**We will be returning on Monday 8th January 2024 and this term will be 6 weeks.**

**(Monday 08/01/2024 to Friday 16./02/2024)**

**Notice period or Termination.**

You are required to provide in writing, **four weeks with-in terms notice** of withdrawing your child from our setting.



**Save The Number!**



If your child/ren are unwell **OR** will not be attending Nursery. **Please** call the Office on:  
**01708 706959**

You may use this number for any other queries you have.

**Bev: 07752 546910**

Reminders

**Morning Session starts at 8.45am too 11.45am. (3 Hours)**

**Afternoon Session starts at 11.45am too 2.45pm (3 hours)**

**FULL Day-care Session: 8.45am - 2.45pm (6 Hours)**

**All Day Session: 8.00am - 6.00pm (10 Hours)**

**Late Collection Fee**

There will now be a fee for late collections. You will be issued with a late charge of **£5.00** for every **15 minutes** late.

**Please Note:**

The Fees letter will have to be brought in and signed by a Manager, when fees are paid in order to obtain a receipt.

**Please** ensure all BACS payments include your Childs name as a reference. All fees are to be paid in full by the end of the second week,

the **latest date being Friday 2nd February 2024** A **10% LATE charge** will be added to all late payments after this date unless agreed with Senior Management.

Please be reminded if you require a payment plan to spread the costs, over the term, please email Andy, info@childcarepwc.co.uk.

**PWC offer 30 hours free childcare. To apply for 30 hours free childcare, you will need to...**

Visit the registration page on Gov.UK website and complete the registration process. If you are eligible, you'll receive a code. Take your code to your childcare provider. Parents need to re-validate there 30hr code each term, please ensure that you do this, if your child's code is **NOT** confirmed & re-validated by the parent/carer by the cut-off date, the short fall of fee's will be the responsibility of the parent/carer. Please inform PWC if your circumstances change in anyway. Thank you!

**Parents will need to validate their code in time to continue to be entitled to the 30hours.**

This Term's Topic this term are:- Celebrations/  
Festivals

Winter Scenes, Modes of Transport, Australia, Music  
& Movement, Chinese New Year and Valentine's Day

Week 1—Winter Scenes

Week 2 - Modes of Transport

Week 3 - Australia Day (21.01.2024)

Week 4—Music and Movement

Week 5—Chinese New Year (10.02.2024)

Week 6 - Valentines Day (14.02.2024)

Please ensure that you bring your child's  
**Two-Way Book**, back in the setting, so your child's  
key-worker can communicate with you. As stated  
it's a Two-Way Communication Book, so can you  
please give us feed-back if your Key-worker has  
written something. Thank-You.

### Fees Structure and Policy-

Parents please be reminded we have two structures  
for Day-Care & Breakfast & Afterschool fees

- £7.85 per hour if you require additional hours  
tailored to suit your childcare needs,  
eg 8-00am - 3-30pm—7½Hrs,
- If your child is entitled to Early years funding ,  
and your hours exceeded 15hrs per week, the fees  
would be payable at £7.85 per hr x by the number  
of weeks.
- Breakfast Club is a set time from 8-00am and fees  
payable for the start, and not 8-15am/8-30am
- If you child are staying for the full session, 6-  
00pm afterschool fees would apply.
- Please be reminded late charges will apply after  
the required time you are contacted for.

Can you let us know if you have changed your:

- Home Phone Number
- Mobile phone number
- Or your have changed your address

### IMPORTANT!

#### Opening and Closing Procedures -

All children are dropped off by Parents  
at the Main entrance at 8.45am and 11.45am  
Children to be collected by parent's at the main  
entrance at 1.45am and 2.45pm  
Due to safeguarding reasons, the only times we  
can open the front door for the collection of  
children are: 8.45am, 11.45am and 2.45pm

We **cannot** accommodate collection for appointments  
mid -sessions as this disrupts the learning of the  
children.

### Early Years Pupil Premium

Sign up with your setting to  
get extra funding to support  
your child's learning

Early years Pupil Premium is additional funding for ear-  
ly years pre-school settings to improve the education  
they provide for disadvantaged 3-4-year olds including,  
but not restricted to, those adopted from care. The  
funding goes directly to registered early years provid-  
ers that offer children the **free-early education entitle-  
ment**. This extra funding will be spent to close the gap  
in attainment with training and resources to suit the  
requirements of the setting.

### Lunch & Snack

Can you please ensure that your child's lunch  
box and snack are healthy and nutrititious  
**LUNCH BOXES!**

Please put your child's name clearly on their lunch  
box & water bottle and ensure the lunch box is plas-  
tic and not a material one so we can sanitise.

#### **Snack (Heathy eating!)**

Please supply a small snack and ensure that their  
snack is separate from their lunch box and has their  
name is clearly marked on it.

i.e. Piece or fruit & crackers.

**NO COLD CHICKEN NUGGETS, CHIPS,  
BURGERS OR EGGS.**

Milk and water will be supplied by PWC

**Please Do Not include treats like:-**

sweets, nuts, fizzy drinks,  
chocolate, peanut, or fruit strings in your child's  
packed lunch - this includes:

**PEANUT BUTTER OR NUTELLA**



Like us on our Facebook Page:

' PWC Ladybirds Butterfly Grasshoppers Caterpillars @parklaneswykehamdaycare'

